

COMMISSION MEETING MINUTES
November 14, 2006

The Board of Davis County Commissioners met in the Commission Chambers of the Davis County Courthouse, Farmington, Utah on November 14, 2006 for a telecommunication meeting. Members present were Chairman Carol R. Page, Commissioner Alan Hansen, Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil County Attorney Gerald E. Hess, and Commission Office Manager Linda May. Commissioner McConkie joined the meeting by telecommunication.

Bid Award
Granite
Construction
for Davis
Conference
Center East
Parking Lot

Barry Burton, Davis County Community and Economic Development, presented a bid award for Granite Construction. The company was the only one who submitted a bid last week. Barry stated that the bid has been reviewed and is a good bid. The recommendation is the bid amount of \$644,363.48 for the preparation and paving of the Davis Conference Center – East parking lot. Commissioner McConkie made a motion to accept the bid and authorize the Chairman to sign the bid award. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2006-324 UT
Division of
State Parks &
Recreation
Funding for
Two
Snowmobiles
for Search and
Rescue

Roger Anderson, Chief Deputy Davis County Sheriff’s Office, presented agreement #2006-324 with the Utah Division of State Parks & Recreation. It is a receivable in the amount \$9,349.00 from the Utah Motorized Trail Match Fund Program (2006 Off-Highway Vehicle Match Grant). Davis County Sheriff Search and Rescue will match the funds in the amount of \$9,349.00. The funds will used for the purchase of two 2007 Ski Doo Summit Adrenaline 800 Snowmobiles. The accompanying budget change reflects the revenue and expenditure for the Sheriff’s Office. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Policy for
Retention &
Classification
of Electronic
Mail

Steve Rawlings, Davis County Clerk/Auditor, presented Davis County Policy on Retention and Classification of Electronic Mail. The document was circulated to all Administrative Officers at the September Leadership Symposium. At that time it was requested that any feedback be given. The Davis County Attorney’s Office has reviewed the policy for compliance with GRAMA requirements. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye.

Approval
Given for
Blanket
Manual Journal
Entries for
Year End
Transfers

Steve Rawlings presented a request for blanket MJE approval for year-end transfers. A blanket approval for the Clerk/Auditor’s office would allow for journal entries to move funds, as required, in order to make technical adjustment for the 2006 year-end account process. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Hansen made a motion to convene as the Board of Equalization. Commissioner McConkie seconded the motion. All voted aye.

Property Tax
Register
Approved

Commissioner McConkie made a motion to approve the property tax register as presented. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. Steve Rawlings stated that there are 6 approvals and 0 denials on the register. Hearings were held on November 13th and there will be hearings on December 5 and 13.

Commissioner Hansen made a motion to reconvene the regularly scheduled commission meeting. Commissioner Hansen seconded the motion. All voted aye.

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| Personal Property Tax Register Approved | <p>A personal property tax register as prepared by the Davis County Assessor was presented.</p> <p>Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye.</p> |
| Check Registers Approved | <p>Check registers as prepared by the Davis County Clerk/Auditor’s Office were presented.</p> <p>Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p> |
| Personnel Register Approved | <p>A personnel register was presented. Commissioner Hansen made a motion to approve.</p> <p>Commissioner McConkie seconded the motion. All voted aye.</p> |
| Evergreen Fundraiser this Evening at the Davis Conference Center | <p>Commissioner Page reminded everyone about the Evergreen Christmas fundraiser at the Davis Conference Center this evening. The proceeds from the event go to Safe Harbor which is the home for victims of domestic violence.</p> |
| Congratulations to the Newly Elected Commissioners | <p>Congratulations were extended to the successful candidates from the November 7 elections. The two new Davis County Commission officials, Louenda Downs and Bret Milburn, were acknowledged for having run a good campaign.</p> |
| Election Canvas Nov. 21 | <p>Steve Rawlings reported that eight machines tested following the elections have tallied out. The election canvas will be held on November 21.</p> <p>Meeting adjourned.</p> |